

WESTBURY METHODIST PARENT'S DAY OUT

5200 Willowbend Blvd.
Houston, Texas 77096

www.WestburyMethodistDaySchool.org

1. Date Application Received _____
2. \$200 Registration Fee Paid _____
3. Scanned _____

2020-2021 School Year

TODDLER PARENT'S DAY OUT REGISTRATION CONTRACT

(previously known as Mother's Day Out)

(Please note: You cannot register your child for any particular teacher.)
Toddlers must be walking, able to self-feed and sit at a table.

NAME OF CHILD: _____ Sex (M/F) _____ Birth Date: _____

PREFERRED NAME OF CHILD (if different from above) _____

Child Living with: Father _____ Mother _____ Both _____ Other _____

Child's Address: _____

City _____ Zip _____

Cell Phone: _____

Referred By: _____

Westbury United Methodist Church Member? Yes _____ No _____

Has your child been evaluated by ECI (Early Childhood Intervention)? Yes _____ No _____
Has your child received ECI services?
Yes _____ No _____
Has child been evaluated by HISD? Yes/No
Does your child have identified special needs?* Yes _____ None Known _____
*If yes, please attach explanatory note.

PARENT INFORMATION

PARENT/GUARDIAN

Name (Mr., Mrs., Ms.): _____
(circle one)

Address: _____
(if different from above)

City _____ Zip _____

Home Phone: _____

Cell Phone: _____

PARENT/GUARDIAN

Name (Mr., Mrs., Ms.): _____
(circle one)

Address: _____
(if different from above)

City _____ Zip _____

Home Phone: _____

Cell Phone: _____

Your child is not registered until the NON-REFUNDABLE registration fee is paid in full (cash or check only). By signing the Registration Contract you are enrolling your child for MDO.

Parent's Signature _____ Date: _____

Email _____

TUITION PAYMENTS: Tuition is due the first school day of the month. Tuition is not refundable. A \$25.00 late fee will be assessed for any payment that is not made by 6:00 p.m. on the second school day of each month. Credit is not given for a child's absence. This includes childhood illnesses, family vacations and holidays. No refunds will be given for school closures resulting from a natural or manmade disaster.

REGISTRATION FEE: The Registration Fee must accompany this contract. It is non-refundable unless we are unable to place your child. Registration is open to children regardless of race, ethnic origin or religious preference.

(See Reverse Side)

Parent's Day Out Registration Policies and Procedures

In-House Registration

All current students and church members are offered spaces before the public.

Current enrollment does not guarantee a space in a class for summer or for next year.

ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION FEE WILL BE CONSIDERED.

In-House Registration Procedures:

All completed registration forms will be dated when received, beginning February 10, 2020.

First Day of In-House Registration - All registration forms with the required Registration Fee that are submitted on February 10, 2020, will be separated into the desired classes. If there are more students applying for a certain class than spaces available, then a lottery will be held. The class list and waiting list, if necessary, will be determined on this first day. Please note: Parents will receive class placement notification on Tuesday, March 10, 2020.

Second Day of In-House Registration until Public Registration - **All registration forms with the required Registration Fee that are submitted will be accepted on a First Come First Served basis.**

Public (Open) Registration

Any spaces remaining after In-House Registration will be offered to the community beginning on Monday, February 17th. **ONLY COMPLETED REGISTRATION FORMS ACCOMPANIED WITH THE REGISTRATION FEE WILL BE CONSIDERED.**

Public (Open) Registration Procedures:

First Day of Open Registration - All registration forms with the required Registration Fee that are submitted on February 17, 2020 will be separated into the desired classes. If there are more students applying than spaces available in a certain class, then a lottery will be held at the end of that business day for the remaining spaces and for status on the waiting list, if necessary.

Second Day of Public Registration until classes filled - All registration forms with the required Registration Fee that are submitted will be accepted on a First Come First Served basis.